



TaurangaCity

Job description

Title	Commercial Solicitor
Number	TBC
Group	Chief Financial Office
Division	Commercial Advisory/Strategic Property
Reports to	Team Leader: Commercial Legal
Direct reports	N/a
Date	10 May 2024

Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

Job purpose

The primary purpose of this role is to provide legal advice across all aspects of commercial, infrastructure, health and safety, technology, and general operations of the council.

Key outcomes

Sound legal advice is provided to council	• Provide comprehensive legal advice across various areas including commercial, infrastructure, health and safety, and technology operations of the council. • Prioritise legal tasks effectively to align with broader council objectives, ensuring focus on critical matters. • Proactively build relationships with key legal stakeholders within the council to understand strategic contexts and enable proactive legal support.
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Team collaboration and consistency	• Work closely with the Strategic Property and Commercial Legal Team to maintain a consistent and cohesive approach to legal matters. • Foster a collaborative and customer-focused team environment within the Commercial Legal Team, promoting curiosity and mutual support. • Champion the team's role in assisting the council in achieving strategic objectives and mitigating legal risks.
Strategic legal thinking and visibility	• Develop relationships with key legal users across the council to enhance visibility of the workload and promote strategic legal planning. • Support the council's legal function by recognizing areas of overlap and effectively utilising resources to optimise outcomes.

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

Person specifications

Essential
• Bachelor of Laws (LLB) Degree. • Current New Zealand Law Society Practising Certificate. • 5+ years post-qualification experience across all aspects of commercial, infrastructure, health and safety, technology, and local government legal matters. • Experience providing legal advice in aspects of: commercial law; general construction law and health and safety law;

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WHANAKE TE TAI

Our values

Pono / Integrity

We do what we say we will do

Manaakitanga / Respect

We listen to all views and show we care

Whāia te tika / Service

We do the right thing for our community
and each other

Whanaungatanga / Collaboration

We work together and create connections