



TaurangaCity

Job description

Title	Learning Lead
Number	
Group	Regulatory and Community Services
Division	Community Hubs, Arts, Heritage & Events
Reports to	Exhibitions & Programmes Manager
Direct reports	Educator, Part-Time Educator (0.8 FTE)
Date	October 2026

Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

Job purpose

The primary purpose of this role is to lead the development and delivery of meaningful and innovative learning experiences at the Tauranga Museum enhancing the museum's collections and exhibitions.

Key outcomes

Relevant, inclusive and high-quality learning experiences engage diverse audiences	• A cohesive learning programme provides meaningful formal and informal learning opportunities, from early learning through to tertiary and adult audiences. • Learning is integrated into exhibitions and programmes, strengthens engagement with the museum's collections and reflects education and museum-sector good practice. • Programme quality, reach and value are regularly reviewed and improved in line with audience needs and available resources.
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Learning spaces and resources enable effective access, participation and discovery	- Trusted relationships with education providers, cultural precinct partners, internal teams and other stakeholders support shared outcomes and responsive programme development. - Learning opportunities are effectively promoted and the museum's vision, programmes and collections are positively represented. - The museum is well positioned to secure and deliver Enriching Local Curriculum opportunities in partnership with the Ministry of Education.
A capable, collaborative and high-performing education team delivers agreed priorities	- Clear direction, coaching and development enable team members to perform effectively and grow their capability. - The team contributes positively to museum culture, shares learning and continuously improves how it works.
Programmes and resources are governed responsibly and sustainably	- Work programmes, budgets, capability and resources are aligned with agreed priorities and deliver value for money. - Material risks, health and safety obligations and delivery issues are effectively managed and escalated where appropriate. - Sustainable practices and cross-functional organisational priorities are supported through sound planning and decision-making.

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

Person specifications

Essential
- A recognised teaching qualification and demonstrated knowledge of the New Zealand education system, including relevant curriculum and assessment frameworks. - Demonstrated experience developing and delivering inclusive learning experiences in a museum, gallery, library, archive or comparable cultural learning environment.

- Proven experience leading people and managing programmes, priorities and resources to achieve agreed outcomes.
- Strong relationship, communication and facilitation skills, with demonstrated ability to work collaboratively with diverse audiences, partners and stakeholders.
- Demonstrated understanding of te reo Māori, tikanga Māori and mātauranga Māori, and the ability to apply these appropriately in learning practice.

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WHANAKE TE TAI

Our values

Pono / Integrity

We do what we say we will do

Manaakitanga / Respect

We listen to all views and show we care

Whāia te tika / Service

We do the right thing for our community
and each other

Whanaungatanga / Collaboration

We work together and create connections