



## Job description

<b>Title</b>	Platform Manager (Foundations)
<b>Number</b>	101247
<b>Group</b>	Corporate Services
<b>Division</b>	Digital Services
<b>Reports to</b>	Head of Digital Operations
<b>Direct reports</b>	Tech Lead, Senior Engineer, Systems Engineers, Cloud Engineer, Technical BA, Product Owners
<b>Date</b>	18/07/2024

### Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

### Job purpose

The primary purpose of this role is to lead and manage the plan, design, build, test, deploy, and operate of core foundational platforms and solutions and/ or changes to existing platforms and solutions, ensuring outcomes meet organisational requirements as well as ensuring effective utilisation of resources.

### Key outcomes

<b>Plan, deliver, operate, and support core foundational platforms and solutions</b>	<ul style="list-style-type: none"><li>• Contributes to the development and delivery of TCC's technology architecture ensuring that solutions and platforms are sustainable, economic, scalable and effective to meet changing business requirements.</li><li>• Lead the plan, design, build, test and deployment of new infrastructure solutions, platforms and/or changes to existing solutions/platforms to deliver the required business and customer outcomes, including the provision of resources.</li></ul>
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	<ul style="list-style-type: none"> <li>• Lead capacity planning and management across core foundational platforms.</li> <li>• Design and operate the governance, practices and frameworks for best practice cloud and foundational infrastructure services.</li> </ul>
<b>Efficient and effective solution delivery</b>	<ul style="list-style-type: none"> <li>• Lead and develop high performing teams, instilling a culture of innovation, collaboration, value-based delivery, and operational excellence.</li> <li>• Contribute to the design and implementation of agile, devops and collaborative working methods that support the effective delivery of solutions, platforms, and outcomes.</li> </ul>
<b>Operational excellence, risk, and governance.</b>	<ul style="list-style-type: none"> <li>• Lead and manage 'As a Service' transitions and ongoing operation.</li> <li>• Manage the resource requirements for the team within approved financial and productivity budgets</li> <li>• Monitor areas of significant business risk or importance to prevent or mitigate adverse consequences</li> <li>• Design and manage BCP and DR practices to support effective resilience of cloud and foundational services.</li> </ul>
<b>Professional relationships are developed, maintained and leverage to achieve business goals.</b>	<ul style="list-style-type: none"> <li>• Internal and external professional relationships are developed.</li> <li>• Professional relationships are leveraged to achieve business goals.</li> <li>• Service contracts are negotiated, managed and maintained.</li> </ul>
<b>Lead your team effectively.</b>	<ul style="list-style-type: none"> <li>• Set clear objectives and standards, actively address people related issues.</li> <li>• Supports team members to overcome roadblocks.</li> </ul>

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

### Essential person specifications

- Tertiary degree or similar level qualification in a technology-based discipline
- Must hold industry certification such as Azure Fundamentals, Comp TIA or equivalent cloud certifications
- Significant experience designing, implementing, and supporting cloud and infrastructure technology in an enterprise environment and in-depth knowledge of servers and networks, data organisation, and both hardware and software

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- Proven knowledge and experience in IT delivery methods, including Scrum, Scaled Agile Frameworks, Lean Canvas, KanBan, DevOps.
- Proven experience in the development of Cloud & Infrastructure strategies including the creation and maintenance of roadmaps and associated budgeting abilities.
- Experience delivering a consultative and partnering approach with stakeholders. Proven relationship management experience with external vendors.
- Outstanding communication skills, including documentation and the ability to coach and influence.
- Demonstrated experience in developing effective ways to solving complex problems or create business opportunities through the use of technology
- Experience with programme and portfolio delivery, driving and managing projects and activities across multiples streams, realising benefits against investment

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## Our values

### **Pono / Integrity**

We do what we say we will do

### **Manaakitanga / Respect**

We listen to all views and show we care

### **Whāia te tika / Service**

We do the right thing for our community  
and each other

### **Whanaungatanga / Collaboration**

We work together and create connections