



TaurangaCity

Job description

Title	Trade Waste Specialist
Number	3CW268; 100626/561
Group	Operations & Infrastructure
Division	City Waters
Reports to	Environmental Programme Leader
Direct reports	N/A
Date	01/03/2022

Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

Job purpose

The primary purpose of this role is to manage the potential environmental harm through implementing Tauranga City Council's Trade Waste Bylaw by.

Key outcomes

The Trade Waste Bylaw and the Local Government Act is complied with across the city.	<ul style="list-style-type: none">• Undertake the inspections and monitor of premises which discharge trade waste to the wastewater system.• Encourage and advise customers to implement better environmental solutions for water consumption and discharges.• Ensure non-compliance with license conditions are acted on promptly.• Ensure enforcement of bylaw conditions is managed when illegal discharges are detected.
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	<ul style="list-style-type: none"> • Ensure building consent and PIM applications are processed on time. • Ensure annual audit and discharge testing are undertaken. • Any change of use at premises is well managed and captured as part of the trade waste application variation process.
Efficient Management of Trade Waste Licensing.	<ul style="list-style-type: none"> • Ensure new processes for online management of trade waste applications are implemented. • Customers are supported through application processes. • Discharge costs are captured via accurate business reporting and processes. • Coordinate the collection of data to enable the calculation of charges. • Support Finance Team with accruals processes.
Professional relationships are developed, maintained and leveraged to achieve business goals.	<ul style="list-style-type: none"> • Manage customer interactions around trade waste education and responding to and investigating discharge incidents caused by inappropriate discharge practices. • Ensure successful consultation with stakeholders results in commercial applications being well managed.

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

Person specifications

Essential
<ul style="list-style-type: none"> • Bachelor of Science or equivalent role demonstrating scientific specialization. • 5 years' wastewater (trade waste) industry experience (knowledge of wastewater infrastructure works, functions and operation).

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WHANAKE TE TAI

Our values

Pono / Integrity

We do what we say we will do

Manaakitanga / Respect

We listen to all views and show we care

Whāia te tika / Service

We do the right thing for our community
and each other

Whanaungatanga / Collaboration

We work together and create connections