



Tauranga City

Job description

Title	Operator – City Operations (Please note this is the general JD that covers all teams Revegetation, Walkways, Structures & Accessways, Grass Maintenance and Reserves/ Gardening/ Horticulture)
Number	TBC
Group	Community Services
Division	Spaces and Places
Reports to	Foreperson and Supervisor - City Operations
Direct reports	N/A
Date	April 2023

Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

Job purpose:

The primary purpose of the Operator role is to maintain the green spaces of Tauranga to a high standard. This role is a hands-on position working outdoors providing green space maintenance and upkeep.

This City Operations Team is responsible for activities such as weeding, gardening, mowing, maintaining structures, keeping plant-pests at bay, spraying, looking after our dunes and walkways, and keeping Mauao and other parks and reserves in tip top condition.

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Key outcomes and responsibilities:

<p>Tauranga is well maintained and beautiful.</p>	<ul style="list-style-type: none"> • Deliver the work you have been assigned to the best of your ability. Be adaptable as work schedules may change at the last minute due to community concerns or weather issues. • Work collaboratively with your team to get the job done. • Use the team's technology system to accurately track started and completed work including taking photos. • Consistently meet KPI's relating to quality and time.
<p>The City Operations Team is always learning and improving.</p>	<ul style="list-style-type: none"> • Attend training and development opportunities to upskill yourself on an ongoing basis. • Actively contribute to team toolbox meetings with ideas and issues. • Actively listen and learn from Foreperson/ Supervisor/ Team Leaders and your peers.
<p>The City Operations Team has a team culture that is positive, respectful and focused on health & safety.</p>	<ul style="list-style-type: none"> • Prioritise health and safety at all times (your own, our teams and the communities). Follow health and safety guidelines and always ask if you are unsure. • Show respect and care for others. • Don't come to work under the influence of drugs and/ or alcohol or other illegal substances. • Report wrongdoing or misconduct to a leader such as miss use of TCC assets, theft or bullying. • Use common-sense and do what is right for the community. • Show respect TCC's assets, machinery, vehicles and plant. • Engage with the community/ public in an appropriate way. Acting as an ambassador for the TCC. • Communicate any issues or concerns with your leader as soon as possible.

Please note the job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

What we are looking for:

Essential

- A positive attitude and a willingness to listen and learn.
- A track record in being reliable and committed to your work.
- The ability to abide by Health and Safety guidelines at all times.
- Physically fit and able to work outdoors on your feet all day.
- Relevant experience in one or more of these fields: gardening, revegetation/ planting, building structures, general carpentry, landscaping, mowing, dune care, pest control, spraying and revegetation restoration. This is ideal but not compulsory. Full training will be given to the right candidates.
- Relevant qualifications such as Grow Safe, Wheel, Tracks and Rollers, First Aid, Traffic Management, Chainsaw safety, Light Utility Vehicles, Open Space Mowing, Horticulture, Landscaping, Primary Industries or similar are a bonus but full training can be provided to the right candidates.
- The ability to be adaptable as the seasons and weather/ environmental conditions change.
- Good communication skills.
- Honesty and integrity.
- A passion for nature and the environment would certainly be a bonus.

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WHANAKE TE TAI

Our values

Pono / Integrity

We do what we say we will do

Manaakitanga / Respect

We listen to all views and show we care

Whāia te tika / Service

We do the right thing for our community
and each other

Whanaungatanga / Collaboration

We work together and create connections